Please read and retain these instructions for future reference

v002: 23/01/18



Accessories: Telephone, Handset cord, line cord, Instruction manual

Please read this instruction manual thoroughly before starting and ensure you are familiar with the operation of your new Easy Use Home Phone.

## **PRODUCT OVERVIEW**

- 1. Receiver Volume HI/LO
- 2. P/T Switch (Pulse/Tone Dial)
- 3. Ringer Volume HI/LO
- 4. LCD
- 5. IN USE
- 6. UP
- 7. DOWN
- 8. OUT
- 9. SET
- 10. DEL
- 11. Hold
- 12. M1, M2, M3 (to store numbers)
- 13. Hands-free
- 14. R/D (Redial/PA)
- 15. Flash
- 16. Key Pad



#### PRECAUTIONS FOR USE:

- 1. Remove the unit from the box.
- 2. Remove any packaging from the product.
- 3. Please retain all packaging until you have checked and counted all the parts and the contents against the parts list.



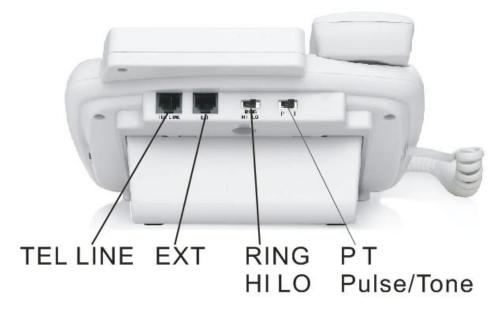
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## **Installation**



- 1. The base unit should be placed on an even surface.
- 2. Plug the coiled handset cord into the handset. Plug the other end of the coiled handset cord into the socket on the left side of the base unit.



- 1. Place the handset on the base unit.
- 2. Plug the telephone line cord into the telephone socket on the wall, plug the other end of the telephone line cord into your telephone TEL LINE socket at the base unit.
- 3. Lift up the handset and check for a dialing tone in the ear piece.
- 4. If you connect the line cord correctly but it cannot connect to make a call, please slide the P/T Switch to P (if the is T) or vice versa.

If you want to connect another telephone as extension, another telephone line cord (not provided) into the telephone EXT socket at the base unit, plug the other end of the telephone line cord into another telephone TEL LINE socket.



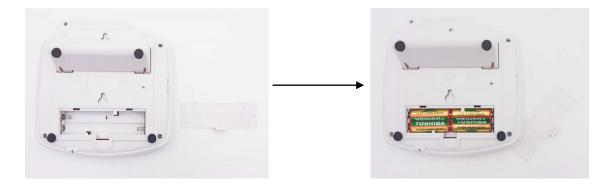
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## **Installing/Replacing Batteries:**

To install/replace the batteries, open the battery cover located in the back of the unit and insert four AA batteries (not included). Please note the correct positioning (+ and -). Batteries provide the power for backlight of LCD display.



#### Menu:

In the on hook mode, hold [SET] key for 3seconds, LCD will display "SET 1 DATE". Choose the menu by pressing [UP]/[DOWN], and press [SET] to enter the desired menu setting.

### Set date and time:

When the LCD displays "SET 1 DATE", press [SET] to set the date and time. Press [UP]/[DOWN] to change digit(s). Press [SET] to confirm. Set the date and time one by one.

### Set area code:

When the LCD displays "SET 2 CODE", press [SET]. The LCD will display "CODE----". Press [SET] again to edit the area code number. Choose the desired number by pressing [UP]/[DOWN]. Press [SET] to confirm.

#### Set Prefix code:

The Prefix code is used with internal PBX (Private Branch Exchange) for a company. The function is not available for a home telephone network.

### Set auto IP:

The IP is a specified code (number) provided by telecom companies allowing you to make cheaper long distance calls. Please check with providers for further details and to obtain codes. To save having to enter the code(s) obtained every time you wish to make a long distance phone call, you can preset this:

When the LCD display "SET 4 AUTO IP", press [SET]. The LCD will display "AUTO IP OFF". Enable the auto IP by pressing [UP]/[DOWN], then press [SET] again and the LCD will display "INPUT CODE". Now, you can input the IP code using the number keys.

When auto IP is enabled, the IP numbers stored will be added automatically when you dial the phone numbers beginning with 0.

#### **Set LCD:**

When the LCD displays "SET 5 LCD", press [SET]. The LCD will display "LCD 3". You can choose the desired contrast level by pressing [UP]/[DOWN].



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## **P/T SWITCH**

Pulse/Tone Dial

#### **OPERATION IN ON HOOK MODE**

#### Checking incoming call:

Press [DOWN]. The LCD will display incoming calls. Press [UP]/[DOWN] to review incoming calls.

### Dial out on incoming call review:

When reviewing incoming calls, press [RD] can dial out the number showing on the LCD. Press [RD] (Redial) twice can dial out with "0" at first.

#### Checking outgoing call:

Press [OUT], then press [UP]/[DOWN] to review outgoing calls. Also you can press [RD] to dial out a selected number.

### Ring volume adjustment:

Switch Ring HI/LO in on hook mode. This will adjust the ring volume, there are 2 levels to choose from.

### **OPERATION IN OFF HOOK MODE**

### Review incoming/outgoing call:

In the off hook mode, incoming/outgoing calls can be also reviewed by [UP], [DOWN] and [OUT].

#### Music on hold:

In the off hook condition, user can initiate the HOLD mode by pressing [HOLD]. After application, there are three ways to return to original mode.

- 1. Press the "Hang-up" button, the music will stop and return to handset mode.
- 2. Press the [HOLD] button, the music will stop and return to handset mode.
- 3. Press the [Hands-free] button, the music will stop and return to handset mode.

## One-touch speed dial buttons

In the on hook mode. Enter the desired number. Press [SET], then press [M1], [M2], [M3] to store a number. The stored number on these three buttons can be speed dialed.

#### **SAFETY INSTRUCTIONS:**

WHEN USING ELECTRICAL APPLIANCES, BASIC SAFETY PRECAUTIONS SHOULD ALWAYS BE FOLLOWED:

- READ ALL INSTRUCTIONS BEFORE USE.
- TO PROTECT AGAINST ELECTRIC SHOCK, DO NOT IMMERSE CORD, PLUG OR APPLIANCE, IN WATER OR ANY OTHER LIQUID.
- DO NOT OPERATE ANY APPLIANCE WITH A DAMAGED CORD OR PLUG OR AFTER THE APPLIANCE MALFUNCTIONS, OR HAS BEEN DAMAGED IN ANY MANNER. WE RECOMMEND THAT THE POWER CORD IS NOT KINKED OR STORED IN A TWISTED MANNER, AND THAT YOU REGULARLY CHECK ITS CONDITION.



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- THE USE OF ANY ACCESSORY ATTACHMENTS NOT RECOMMENDED BY COOPERS OF STORTFORD MAY CAUSE INJURIES AND INVALIDATE ANY WARRANTY YOU MAY HAVE.
- DO NOT LET CORD HANG OVER THE EDGE OF A TABLE OR COUNTER, OR TOUCH HOT SURFACES.
- DO NOT PLACE ON OR NEAR HEAT SOURCES.
- USE ON A LEVEL, STABLE SURFACE.
- DO NOT COVER THE ITEM IN ANY WAY WHEN IN USE AS THIS MAY CAUSE OVERHEATING.
- DO NOT USE THIS APPLIANCE FOR ANY OTHER USE THAN THE INTENDED USE IT IS DESIGNED FOR.
- ENSURE THERE IS SUFFICIENT DISTANCE BETWEEN THIS APPLAINCEAND OTHER ITEMS ON THE WORK SURFACE OR WORK STATION, OR SUFFICIENT DISTANCE BETWEEN THE APPLIANCE AND THE CONFINES OF THE AREA IN WHICH IT IS SITUATED. WE RECOMMEND A MINIMUM CLEARANCE AROUND ALL FACES OF AT LEAST 10CM.
- BEFORE USE, CHECK THOROUGHLY FOR ANY DEFECTS AND DO NOT USE IF DEFECTS ARE FOUND. TAKE CARE NOT TO DROP THE APPLIANCE AS HEAVY IMPACTS MAY CAUSE INTERNAL DAMAGE.

#### WARNING

- CHECK THE APPLIANCE CAREFULLY FOR DAMAGE BEFORE EACH USE.
- KEEP THE APPLIANCE AWAY FROM CHILDREN.
- THIS APPLIANCE CAN BE USED BY CHILDREN AGED FROM 8 YEARS AND ABOVE AND
  PERSONS WITH REDUCED PHYSICAL, SENSORY OR MENTAL CAPABILITIES OR LACK OF
  EXPERIENCE AND KNOWLEDGE IF THEY HAVE BEEN GIVEN SUPERVISION OR INSTRUCTION
  CONCERNING USE OF THE APPLIANCE IN A SAFE WAY AND UNDERSTAND THE HAZARDS
  INVOLVED. CHILDREN SHALL NOT PLAY WITH THE APPLIANCE. CLEANING AND USER
  MAINTENANCE SHALL NOT BE MADE BY CHILDREN WITHOUT SUPERVISION.
- DO NOT USE IF THE CORD IS DAMAGED. TO BE REPAIRED BY A QUALIFIED ELECTRICIAN OR
  TO BE REPLACED BY THE MANUFACTURER, SERVICE AGENT OR SIMILARLY QUALIFIED
  PERSON, IN ORDER TO AVOID A HAZARD.

## **CARE AND CLEANING INSTRUCTIONS**

- Do NOT immerse in water.
- Do NOT use abrasive cleaners or sharp utensils to clean this appliance.
- Wipe surfaces with a soft dry cloth.
- Allow to dry thoroughly before further use.
- Store the unit in a cool, dry place.

## **BATTERIES**

- Keep batteries away from children and pets.
- Do not mix used and new batteries.
- Remove the batteries if left for long periods.
- Never dispose of batteries in a fire.
- Battery disposal, spent or expired batteries must be properly disposed of and recycled in compliance with local regulations. For detailed information, contact your local authority.
- Follow the battery manufacturer's safety, usage, and disposal instructions.



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## **DISPOSAL**

- Dispose of all packaging, paper, cartons and plastic, plastic bags in accordance with your local recycling regulations.
- At the end of the product's lifespan please dispose of it at an authorised household WEEE waste recycling centre.

